

MEETING

BUSINESS MANAGEMENT OVERVIEW AND SCRUTINY COMMITTEE

DATE AND TIME

TUESDAY 31ST JULY, 2012

AT 7.00 PM

VENUE

HENDON TOWN HALL, THE BURROUGHS, NW4 4BG

TO: MEMBERS OF BUSINESS MANAGEMENT OVERVIEW AND SCRUTINY COMMITTEE (Quorum 3)

Chairman: Councillor Hugh Rayner (Chairman),
Vice Chairman: Councillor Brian Salinger (Vice-Chairman)

Councillors

Maureen Braun	Kath McGuirk	Barry Rawlings
Jack Cohen	Alison Moore	Andrew Strongolou
Brian Gordon	Rowan Turner	

Substitute Members

Geoffery Johnson	Susette Palmer	Alan Schneiderman
John Marshall	Lord Palmer	Daniel Seal

You are requested to attend the above meeting for which an agenda is attached.

Aysen Giritli – Head of Governance

Governance Services contact: John Murphy 020 8359 2369 john.murphy@barnet.gov.uk

Media Relations contact: Sue Cocker 020 8359 7039

CORPORATE GOVERNANCE DIRECTORATE

ORDER OF BUSINESS

Item No	Title of Report	Pages
1.	Minutes	
2.	Absence of Members	
3.	Declaration of Members' Interests a) Personal and Prejudicial Interests b) Whipping Arrangements (in accordance with Overview and Scrutiny Procedure Rule 17)	
4.	Public Question Time (if any)	
5.	Members' Items (submitted in accordance with Overview and Scrutiny Procedure Rule 9) (if any)	
	Call-in	
6.	Any matters Referred by Members of the Committee relating to key decisions made by: Cabinet 17 th July 2012 Cabinet Resources Committee 17 th July 2012 ;or Any action taken by Cabinet Member(s) and /or Directors/Chief Officers under delegated powers (Executive Functions)	1 - 2
	Councillor Calls for Action	
7.	Councillor Calls for Action (Submitted in accordance with Overview and Scrutiny Procedure Rule 22) (if any)	
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FACILITIES FOR PEOPLE WITH DISABILITIES

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Urgent Item of Business

Report	Decision of the Cabinet Member for Resources and Performance – Sale of the freehold interest in the former Hendon Football Club Ground and adjoining land Claremont Road, Hendon
Called in by	Councillor Jack Cohen
Decision, Reason and Objective	<p>Decision 1.1:-</p> <p>That the Cabinet Resources Committee takes into account the information contained in the public and the exempt reports to give the authority to complete the sale of the Council's freehold interest in this site to Montclare Limited on the terms authorised by the Director for Commercial Services in consultation as set out below.</p> <ul style="list-style-type: none"> a) For a consideration of £2.8 million b) Overage payment as set out in the exempt report c) The provision of £4.1 million worth of Affordable Housing in the borough d) Community Infrastructure Levy and Section 106 contributions e) Nomination rights on the Affordable Homes as valued in the exempt report <p>Reasons for call-in:-</p> <ul style="list-style-type: none"> 1) To ask questions about the status of Montclare Ltd and whether this company has actually made an offer 2) To seek information whether the three relevant Companies that are Hendon Football Club Ltd, Montclare Developments Ltd and Montclare LTD are insolvent 3) To ask why the Authority is willing to sell to an under bidder and to ask whether this is lawful 4) To ask for a detailed response to allegations that Hendon Football Club is in default on its Bank Loan and as a result does not control the destiny of its lease. 5) To ask whether Barnet should fight the Judicial Review with the potential for huge costs to the Council Taxpayer and in particular to ask the Cabinet Member to tell me if he has had advice form officers and what advice he has had of the merits of the case and whether he believes

	<p>fighting the case is a good use of Council Tax payers money.</p> <p>Objective:-</p> <p>That if satisfactory answers are not given the report is referred back for the Cabinet Resources Committee and officers to actively pursue the offer to buy made by London Jewish Girls High.</p>
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Delegated Powers Report 1727 (Environment, Planning and Regeneration Fees and Charges for 2012/13)

Report	Decision of the Leader of the Council
Called in by	Councillor Kath McGuirk
Decision, Reason and Objective	<p>Decision 10.1:-</p> <p>To approve the introduction of the new up to four hours Visitor Voucher; the introduction of the reduced rate parking vouchers for business purchase; the reduced tariffs to be applied in the car parks detailed in this report; the introduction of credit card payment machines. All measures are to be introduced as soon as possible complying with all necessary statutory requirements.</p> <p>Reasons for call-in:-</p> <p>To refer the decision back to the Leader of the Council for consideration of additional recommendations</p> <p>Objective:-</p> <p>To add the following variations in parking charges to the decision and an additional recommendation 1.2 "That there is no introduction of CCTV parking enforcement."</p> <p>Additional variations in parking charges:</p> <ol style="list-style-type: none"> 1. Introduce a 30 minute free parking period pilot in town centres 2. Reverse last year's parking charge and parking permit increases 3. Re-introduce parking meters in our town centres that take credit, debit, smart cards and cash 4. Bring scratch card and any half day visitors permits in line with last year's prices

Meeting	Business Management Overview & Scrutiny Committee
Date	31 July 2012
Subject	Friern Barnet Library Petition
Report of Summary	Scrutiny Office This report provides Members with information relating to a petition signed by 2,523 residents submitted to the Council in relation to Friern Barnet Library.

Officer Contributors	Andrew Charlwood, Overview & Scrutiny Manager
Status (public or exempt)	Public
Wards Affected	Coppetts
Function of	Business Management Overview and Scrutiny Committee
Enclosures	Appendix A – Petition Summary
Contact for Further Information:	Andrew Charlwood, Overview and Scrutiny Manager, 020 8359 2014, andrew.charlwood@barnet.gov.uk

1. RECOMMENDATIONS

- 1.1 **That the Committee consider the petition received by the Council in relation to the Friern Barnet Library and make appropriate comments and/or recommendations to the Cabinet Member for Customer Access and Partnerships and officers in respect of the issues raised.**

2. RELEVANT PREVIOUS DECISIONS

- 2.1 Cabinet, 6 September 2010, Strategic Library Review
- 2.2 Special Committee (Constitution Review), 13 October 2010, Local Democracy, Economic Development and Construction Act 2009 – Requirement for a Petition Scheme
- 2.3 Council, 2 November 2010, Report of the Special Committee (Constitution Review) – 13 October 2010
- 2.4 Cabinet, 29 March 2011, Strategic Library Review
- 2.5 Business Management Overview and Scrutiny Committee, 11 July 2012, Hampstead Garden Suburb Library and Friern Barnet Library Petitions
- 2.6 Cabinet, 26 July 2011, Strategic Library Review
- 2.7 Cabinet, 20 February 2012, Community Library Process
- 2.8 Business Management Overview and Scrutiny Committee, 28 February 2012, Call-in – Community Library Process
- 2.9 Cabinet, 4 April 2012, Reference from Business Management Overview and Scrutiny Committee – Community Library Process

3. CORPORATE PRIORITIES AND POLICY CONSIDERATIONS

- 3.1 The Overview and Scrutiny Committees, Panels and Task and Finish Groups must ensure that the work of Scrutiny is reflective of the Council's priorities.
- 3.2 The three priority outcomes set out in the 2012-13 Corporate Plan are: –
- Better services with less money
 - Sharing opportunities, sharing responsibilities
 - A successful London suburb

4. RISK MANAGEMENT ISSUES

- 4.1 Failure to deal with petitions received from members of the public in a timely way and in accordance with the provisions of the Council's Constitution carries a reputational risk for the authority

5. EQUALITIES AND DIVERSITY ISSUES

- 5.1 Pursuant to the Equality Act 2010 (“the Act”), the council has a legislative duty to have ‘due regard’ to eliminating unlawful discrimination, advancing equality and fostering good relations in the contexts of age, disability, gender reassignment, pregnancy, and maternity, religion or belief and sexual orientation.
- 5.2 In addition to the Terms of Reference of the Committee, and in so far as relating to matters within its remit, the role of the Committee is to perform the Overview and Scrutiny role in relation to:
- The Council’s leadership role in relation to diversity and inclusiveness; and
 - The fulfilment of the Council’s duties as employer including recruitment and retention, personnel, pensions and payroll services, staff development, equalities and health and safety.

6. USE OF RESOURCES IMPLICATIONS (Finance, Procurement, Performance & Value for Money, Staffing, IT, Property, Sustainability)

- 6.1 None in the context of this report.

7. LEGAL ISSUES

- 7.1 The Local Democracy, Economic Development and Construction Act 2009 requires local authorities to publicise and comply with a scheme for handling petitions and also provide a facility for electronic petitions on their websites.

8. CONSTITUTIONAL POWERS

- 8.1 The scope of the Overview & Scrutiny Committees is contained within Part 2, Article 6 of the Council’s Constitution.
- 8.2 The Terms of Reference of the Overview & Scrutiny Committees are set out in the Overview and Scrutiny Procedure Rules (Part 4 of the Constitution).
- 8.3 Council Constitution, Section 4, Public Participation Procedure Rules, paragraph 5.8 provides that “Petitions of over 2,000 signatures will be considered at the Business Management Overview & Scrutiny Committee, where an officer will be called to give account. The Lead Petitioner will have the right to address the Committee for five minutes.”

9. BACKGROUND INFORMATION

- 9.1 In September 2010, Cabinet agreed that a Strategic Library Review should commence. The objectives of the review were to identify and meet local needs, identify options to modernise the service, provide a sustainable foundation for coming years, and to provide better services for less money. The aspiration for the review was to identify options to improve service provision, meet local needs and reduce cost.

9.2 In March 2011, the Strategic Library Review was presented to Cabinet, who agreed the following:

- Consultation commence on the proposed strategy and financial plan for a ten week period, with a final report outlining recommendations to be submitted to Cabinet for consideration thereafter.
- That the extensive consultation and review activity that underpins the proposed strategy and financial plan be noted.
- That the Equality Impact Assessment related to the proposed library strategy and financial plan be noted.
- That development of a high-level implementation plan incorporating all key changes, aligned with the outcome of consultation activities be approved.
- That the proposed strategy and financial plan would require additional capital expenditure outlined in this report be noted.
- That discussions commence with the Arts Depot Trust regarding the potential co-location and development of a new Landmark Library with arts, cultural, and children's specialism within the Arts Depot site.
- That the initiation of negotiations with a neighbouring borough to develop a shared services approach, with recommendations to be reported to Cabinet be approved.

9.3 On 11 July 2011, the Business Management Overview and Scrutiny Committee considered petitions that had been received in relation to Hampstead Garden Suburb and Friern Barnet Libraries and made the following recommendations to the Cabinet Member for Customer Access and Partnerships and officers:

- (i) Officers be requested to provide further information on financial methodology used to assess overheads for each library and provide assurance that the same financial methodology had been consistently applied across the entire library estate.
- (ii) Officers be requested to validate expected savings.
- (iii) the Cabinet Member for Customer Access and Partnerships be requested to examine proposals received by voluntary groups wishing to manage Hampstead Garden Suburb and Friern Barnet Libraries.

9.4 On 26 July 2011, the Cabinet considered the outcome of a ten week consultation process and resolved as follows:-

That Cabinet:

- (i) Notes the extensive consultation and review activity that underpins the proposed strategy and financial plan, and the findings of the second phase of consultation.
- (ii) Has considered the Equality Impact Assessment related to the proposed library strategy and financial plan.

- (iii) Notes that the proposed strategy and financial plan would require capital expenditure outlined in the report, to report via Cabinet Resources Committee.
- (iv) Endorses continued negotiations with the Arts Depot Trust regarding the co-location and development of a new Landmark Library with arts, cultural, and children's specialism within the Arts Depot site.
- (v) Endorses the programme of work outlined in the strategy, seeking opportunities to work with other local authorities to reduce costs.
- (vi) Proceeds to implement the strategy as set out in the report subject to the consideration of the feasibility of any community initiatives that come forward from residents on or before 31 October 2011.

9.5 On 20 February 2012, the Cabinet received a report which provided an update on the process for inviting and assessing proposals from the community to operate community libraries in the Hampstead Garden Suburb and Friern Barnet areas and resolved as follows:-

That Cabinet:

- (i) Note the progress to date.
- (ii) Reaffirms its decision to transfer services from Friern Barnet and North Finchley Libraries to a new Landmark Library based at the Arts Depot
- (iii) Request that the council enter into formal negotiations with Hampstead Gardens Suburb Residents Association to agree a mutually agreeable arrangement for a community library in the existing building.

9.6 On 29 February 2012, the Business Management Overview and Scrutiny Committee considered a call-in on the Community Library Process and resolved as follows:

- (i) The decision of Cabinet to reaffirm the decision to transfer services from Friern Barnet and North Finchley Libraries to a new Landmark Library based at the Arts Depot be referred back to the Cabinet for reconsideration to request that the Friern Barnet Library will not be closed before the proposed new library services are transferred to the Arts Depot.
- (ii) A representative from the Committee attend the Cabinet

9.7 On 4 April 2012, the Cabinet considered the reference back from the Business Management Overview and Scrutiny Committee (as set out at 9.6 above) and resolved as follows:

- (i) Taking into account the reference back by the Business Management Overview and Scrutiny Committee, Cabinet reaffirm the decision to transfer services from Friern Barnet and North Finchley Libraries into a new Landmark Library based at the Artsdepot, with the existing library service at Friern Barnet ceasing operation on 5 April 2012.

9.8 The Committee are requested to consider the petition received by the Council in relation to re-opening Friern Barnet Library (in accordance with the constitutional provisions outlined at paragraph 8.3 above) and make appropriate comments/recommendations to the Cabinet and officers in respect of the issues raised. The Cabinet Member for Customer Access &

Partnerships and Assistant Director Customer Services & Libraries have been invited to give account to the Committee.

9.6 The Chairman has agreed that the following format will be followed at the meeting:

- Lead Petitioner has five minutes to present the petition to the Committee;
- Ward Members have the opportunity to address the Committee;
- Committee Members have the opportunity to ask questions of the Lead Petitioner and Ward Members;
- Cabinet Member and relevant officers (Assistant Director Customer Services and Libraries and Head of Libraries) respond to the issues raised by the Lead Petitioner, Ward Members and Committee Members;
- Committee Members to ask any further questions of the Cabinet Member and relevant officers; and
- Committee to agree any comments/recommendations to be made to Cabinet Member for Customer Access & Partnerships and Assistant Director Customer Services & Libraries.

9.6 Total signatures are taken from a combination of a paper petition (1,954 signatures) and e-petition (569 signatures) is 2,523 (as of 17 July 2012). The text submitted with the 2,523 signature petition is attached at Appendix A.

10. LIST OF BACKGROUND PAPERS

10.1 None.

Cleared by Finance (Officer's initials)	JN/MC
Cleared by Legal (Officer's initials)	PD

Petition to: RE-OPEN FRIERN BARNET LIBRARY - London Borough of Barnet - Microsoft Internet Explorer provided by London Borough

http://petitions.barnet.gov.uk/RE-OPENFBLIB/

File Edit View Favorites Tools Help

Convert Select

Favorites Suggested Sites Web Slice Gallery

Petition to: RE-OPEN FRIERN BARNET LIBRARY - ...

e-Petitions Home > Petition to: RE-OPEN FRIERN BARNET LIBRARY

Petition to: RE-OPEN FRIERN BARNET LIBRARY

We the undersigned petition Barnet Council to RE-OPEN FRIERN BARNET LIBRARY. [More details](#)

Submitted by ROSIE CANNING – Deadline to sign up by: 10 April 2013 – Signatures: 569

Please enter your name only, signatures containing other text may be removed by the petitions team.

Your address (will not be published):

I, , sign up to the petition.

Your email:

Confirm email:

Your email will not be published, and is collected only to confirm your account and to keep you informed of response to this petition.

Or, if you're an expatriate, you're in an overseas territory, a Crown dependency or in the Armed Forces without a postcode, please select from this list:

-- Select --

Sign and submit

Current signatories

Because there are so many signatories, only the most recent 500 are shown on this page.

- Frances Jones
- Paolo Hewitt
- Colin Rich
- Frances Martin
- Steve Pear
- Jason Fallon
- Marco Tomassini
- Richard Mabb
- David Morris
- Francesca Morris
- Lucas Morris

More details from petition creator

We the residents, students and workers of Friern Barnet, are petitioning Barnet Council to RE-OPEN our local library, Friern Barnet Library in its present place and shape is an integral part of community life in the surrounding area. We want a cheerful Local library. This is a chance for Barnet Council to show they ARE listening to local residents and reverse the bad feeling caused by the closure of this lovely library.

Done

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Meeting	Business Management Overview & Scrutiny Committee
Date	31 st July 2012
Subject	Task and Finish Groups / Scrutiny Panels – Recommendation Tracking
Report of Summary	Scrutiny Office This report provides the Committee with an update on the implementation of recommendations made by Overview & Scrutiny Task & Finish Group accepted by Cabinet.

Officer Contributors	Andrew Charlwood, Overview & Scrutiny Manager
Status (public or exempt)	Public
Wards affected	All
Enclosures	Appendix A – Task & Finish Group Recommendations
For decision by	Business Management Overview and Scrutiny Committee

Contact for further information:
 Andrew Charlwood, Overview & Scrutiny Manager, Corporate Governance Directorate
 020 8359 2014, andrew.charlwood@barnet.gov.uk

1. RECOMMENDATION

- 1.1 That the Committee consider and comment on the progress made in implementing Task & Finish Group/ Scrutiny Panel recommendations accepted by Cabinet, as set out in Appendix A.**

2. RELEVANT PREVIOUS DECISIONS

2.1 Cabinet, 3 February 2010, School Places Planning Task and Finish Group

2.2 Cabinet, 22 February 2010, Advice Provision in the Borough Task and Finish Group

2.3 Cabinet, 12 April 2010, Homelessness and Young People Task and Finish Group

2.4 Cabinet, 12 April 2010, Road Resurfacing Task and Finish Group

2.5 Cabinet, 6 September 2010, Recycling and Waste Minimisation Task and Finish Group

2.6 Cabinet, 10 January 2011, Housing Allocations Overview and Scrutiny Panel

3. CORPORATE PRIORITIES AND POLICY CONSIDERATIONS

3.1 The Overview and Scrutiny Committees, Panels and Task and Finish Groups must ensure that the work of Scrutiny is reflective of the Council's priorities.

3.2 The three priority outcomes set out in the 2012-13 Corporate Plan are: –

- Better services with less money
- Sharing opportunities, sharing responsibilities
- A successful London suburb

4. RISK MANAGEMENT ISSUES

4.1 Failure to monitor the progress made in implementing recommendations made by Task & Finish Groups and Overview & Scrutiny Panels which have been accepted by Cabinet carries a reputational risk to the authority through a failure to demonstrate the outcomes from Overview and Scrutiny work.

5. EQUALITIES AND DIVERSITY ISSUES

5.1 Pursuant to the Equality Act 2010 ("the Act"), the council has a legislative duty to have 'due regard' to eliminating unlawful discrimination, advancing equality and fostering good relations in the contexts of age, disability, gender

reassignment, pregnancy, and maternity, religion or belief and sexual orientation.

5.2 In addition to the Terms of Reference of the Committee, and in so far as relating to matters within its remit, the responsibility of the Committee is to perform the Overview and Scrutiny role in relation to:

- The Council's leadership role with respect to diversity and inclusiveness; and
- The fulfilment of the Council's duties as employer including recruitment and retention, personnel, pensions and payroll services, staff development, equalities and health and safety.

6. USE OF RESOURCES IMPLICATIONS (Finance, Procurement, Performance & Value for Money, Staffing, IT, Property, Sustainability)

6.1 Task and Finish Group reviews have the scope to consider value for money issues which identify how well the Council is managing and using its resources to deliver value for money and better and more sustainable outcomes for local people.

6.2 Where there are financial implications linked to recommendations, these are identified by the Task and Finish Group/Scrutiny Panel for Cabinet to consider alongside recommendations.

6.3 Any financial implications arising will be managed within existing Service Directorate budgets.

7. LEGAL ISSUES

7.1 Under Section 21 of the Local Government Act 2000, the Council's executive arrangements are required to include provision for appointment of an Overview and Scrutiny Committee with specified powers, including the power to make reports or recommendations to the authority or the executive with respect to the discharge of any functions which are the responsibility of the executive.

8. CONSTITUTIONAL POWERS

8.1 The scope of the Overview & Scrutiny Committees is contained within Part 2, Article 6 of the Council's Constitution.

8.2 The Terms of Reference of the Overview & Scrutiny Committees are set out in the Overview and Scrutiny Procedure Rules (Part 4 of the Constitution).

8.3 Item 8 of Business Management Overview & Scrutiny Committee Terms of Reference states that its role is:

“To coordinate and monitor the work of scrutiny panels and task and finish groups, including considering reports and recommendations and referring to the relevant decision-making body.”

9. BACKGROUND INFORMATION

- 9.1 As stated at paragraph 7 above, under Section 21 of the Local Government Act 2000, the Council’s executive arrangements are required to include provision for appointment of an Overview and Scrutiny Committee with specified powers, including the power to make reports or recommendations to the authority or the executive with respect to the discharge of any functions which are the responsibility of the executive. In respect of the exercise of the Business Management Overview and Scrutiny Committee’s powers to coordinate and monitor the work of overview and scrutiny task and finish groups / scrutiny panels, it is good practice to monitor the progress and impact of recommendations made.
- 9.2 In May 2009, the council adopted a ‘task and finish’ group approach to some of their overview and scrutiny work. Council agreed that task and finish groups would be time-limited to ensure that recommendations were made to the relevant decision-making body in a timely manner. On the whole, task and finish groups have completed their work over a three-month period. However, this timescale is flexible where circumstances mean that a review should be run over a shorter or extended period.
- 9.3 Since May 2009, a total of 16 task and finish groups and scrutiny panels have concluded their work on the following topics:-
- Enterprise in the Borough (3rd February 2010)
 - School Places Planning (3rd February 2010)
 - Advice Provision in the Borough (22nd February 2010)
 - Homelessness and Young People (12th April 2010)
 - Road Resurfacing (12th April 2010)
 - Recycling and Waste Minimisation (6th September 2010)
 - Remodelling Older People’s Housing with Support (20th October 2010)
 - Council’s Response to Cold Weather (20th October 2010)
 - Housing Allocations Overview and Scrutiny Panel (10th January 2011)
 - Domestic Violence (7th March 2011)
 - Fostering Recruitment (14th September 2011)
 - Secondary School Places Overview and Scrutiny Panel (9th January 2012)
 - Health and Social Care Integration (4th April 2012)
 - Early Intervention and Prevention Services (Children’s Services) (4th April 2012)
 - Contract Monitoring and Community Benefit (4th April 2012)
 - Carbon Footprint (4th April 2012)

- 9.4 In order for the Business Management Overview and Scrutiny Committee to have an effective oversight of the work of task and finish groups, it is important for council services (or external bodies) to evidence the extent to which recommendations accepted by the Cabinet (or external agency) have been implemented. To this end, the Scrutiny Office requested that services provide an update on the implementation of accepted recommendations at six-monthly intervals (from the date of reporting to Cabinet or external agency).
- 9.5 Updates are now due in relation to the following task and finish groups and overview and scrutiny panels:
- School Places Planning Task and Finish Group
 - Homelessness and Young People Task and Finish Group
 - Road Resurfacing Task and Finish Group
 - Recycling and Waste Minimisation Task and Finish Group
 - Housing Allocations Overview and Scrutiny Panel
 - Advice Provision in the Borough Task and Finish Group (the updates for this TFG were not available at the time of publication and will be circulated separately)
- 9.6 An update from services in relation to the scrutiny panels/task and finish groups (referred to at 9.5 above) is set out at **Appendix A**. The Committee are requested to comment on information provided in the update report.
- 9.7 Information contained within the Task and Finish Group update report will also be circulated to Members that served on the relevant task and finish. Those Members will be requested to feed back any comments that they have on the updates provided by services to the Business Management Overview and Scrutiny Committee Chairman and Scrutiny Office. Any comments will be reported to the Committee to enable appropriate action to be taken.

10. LIST OF BACKGROUND PAPERS

10.1 None.

Cleared by Finance	MC/JH
Cleared by Legal	POJ

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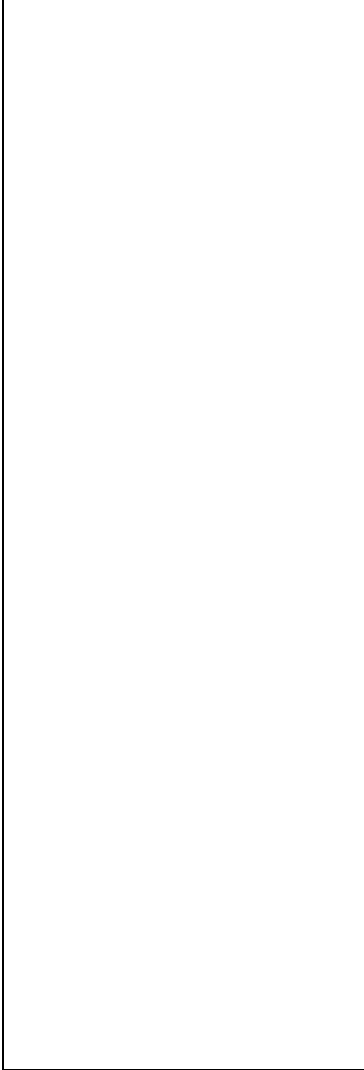
Council's Response to Cold Weather Task and Finish Group – Cabinet, 20 October 2010

Recommendation	Status	Information	Contact Officer
<p>That the draft Winter Service Policy and Operation Plan 2010/11 be recommended for adoption by the Council for the winter season (commencing 1st November 2010, subject to:</p> <ul style="list-style-type: none"> *Environment & Operations having regard to individual requests made by Task and Finish Groups Members for amendments to the Priority Network (subject to resource constraints); *An amendment to the Priority 2 Footway classification to include footways in close proximity to out-of-centre railway and underground stations; and *Inclusion in Section 3.8 of the Policy and Operation Plan of the criteria for assessing and approving requests for additional grit bins. 	<p>Green</p>	<p><u>Cabinet response to recommendation:</u> "That the recommendations of the Task and Finish Group be approved"</p> <p><u>Update June 2011:</u> Fully implemented in 2010/11. All recommended changes to the 2010/11 Plan have been adopted.</p> <p>Note the Winter Service Policy and Operation Plan is reviewed every year will need to be reviewed to prepare the 2011/12 Plan.</p> <p><u>Update January 2012:</u> The Winter Service Policy and Operation Plan for the winter season 2011/12 has been prepared and is currently in the process of obtaining Council approval via a Cabinet Member DPR (Chris Chrysostomou 17/11/11)</p> <p><u>Update July 2012</u> The Winter Service Policy and Operation Plan for the winter season 2011/12 was approved. This Plan is currently being revised for the next winter season 2012/13.</p>	<p>Chris Chrysostomou, Chief Engineer (Infrastructure), Environment & Operations</p> <p>Paul Bragg, Highways Manager (Network Management), Environment & Operations</p>

Recommendation	Status	Information	Contact Officer
<p>The Group have identified that the Winter Service is fit for purpose and recommend that the existing budget should be maintained at its current level to ensure that the Council can respond appropriately to periods of cold weather and snowfall.</p>	<p>Red</p>	<p><u>Cabinet response to recommendation:</u> "That the recommendations of the Task and Finish Group be approved"</p> <p><u>Update June 2011:</u> Partially implemented. The budget for 2010/11 was reduced from £702K the previous year (2009/10) to £599K. However, this budget was sufficient to meet the cost of providing the service.</p> <p><u>Update January 2012:</u> The Winter Service budget for 2011/12 has been reduced to £335,300. This budget is likely to be overspent, particularly if the forthcoming winter is of similar severity as the last two winters.</p> <p><u>Update July 2012</u> The 2011/12 winter service budget was overspent by £122,946, the actual service cost was £458,246. The 2012/13 budget has been set at £417,730</p>	<p>Chris Chrysostomou, Chief Engineer (Infrastructure), Environment & Operations</p> <p>Paul Bragg, Highways Manager (Network Management), Environment & Operations</p>

Recommendation	Status	Information	Contact Officer
<p>Environment & Operations be requested to undertake a pilot scheme during the 2010/11 winter season to enable the concept of a 'community keeper' (with responsibility for the equitable distribution of grit stocks amongst neighbouring residents) to be explored, with the following areas to be explored initially:</p> <ul style="list-style-type: none"> *Golders Green – Cllr Dean Cohen to identify two roads and provide residents contact details *Chipping Barnet – Cllr Stephen Sowerby to identify two roads and provide residents contact details *Local Schools – Children's Services to provide contact details of two participating schools <p>Following the first period of significant snow or ice, an assessment be undertaken</p>	<p>Green</p>	<p><u>Cabinet response to recommendation:</u> "That the recommendations of the Task and Finish Group be approved"</p> <p><u>Update June 2011:</u> Fully implemented in 2010/11. We have assessed the success of the pilot scheme and the attachment (Appendix B) provides details. As per the Directorate's Service Plan, we have agreed to extend this scheme to a further two schools and a further two roads in the next 2011/12 winter season.</p> <p><u>Update January 2012:</u> The pilot scheme will be continued this year. The Corporate Communications Group will be leading on this pilot scheme for this year and their aim is to extend the scheme to cover up to 20 roads and a similar number of schools. (Chris</p> <p><u>Update July 2012</u> The pilot scheme was rebranded as Grit Pledgebank and covered some 24 schools and 15 streets. The scheme was successful and is likely to be extended into the next winter season.</p>	<p>Chris Chrysostomou, Chief Engineer (Infrastructure), Environment & Operations</p> <p>Paul Bragg, Highways Manager (Network Management), Environment & Operations</p>

by the Cabinet Member and relevant Director of the success (or otherwise) of the scheme. Subject to the scheme being successfully delivered in the initial areas, the 'community keeper' concept should be rolled-out across the borough, subject to resources being available to facilitate this.



Homelessness and Young People Task and Finish Group – Cabinet, 12 April 2010

Recommendation to Cabinet (accepted)	Status	Information	Contact Officers
<p>That Children and Housing Services develop a Youth Homelessness Prevention Strategy for young people at risk of homelessness.</p>	<p>GREEN</p>	<p><u>Cabinet resolution:</u> "That Cabinet thanked the Task and Finish Group for their report which was very helpful and welcomed their recommendations. The only issue raised was that Recommendations 1 and 5 appeared to duplicate the Children and Young People's Plan."</p> <p><u>Update December 2010:</u> Cabinet concern about duplication was recognised and a joint Commissioning Plan and Action Plan agreed. A strategic commissioning group has been established and a young person's pathway group is progressing this work. In addition Children's Services have commissioned National Care Advisory Service to assist on the development of the accommodation pathway for young people who are looked after, leaving care or in housing need.</p> <p><u>Update March 2011:</u> The work of National Care Advisory Service is almost complete and is indicating that supply of accommodation and demand is in balance (taking account of planned provision and changes to Barbara Langstone House) but that there is still work to do to re shape some of the services to meet the needs of young people more effectively. The Commissioning Plan and Action Plan will be reviewed in light of these recommendations.</p> <p><u>Update November 2011:</u> Commissioning priorities agreed following recommendations from NCAS are now being implemented; the first stage is re-configuring of three services through procurement. New contracts will be in place for 2012/13. The Commissioning Plan and Action Plan continue to be kept under review.</p> <p><u>Update July 2012:</u> New housing and support contracts in place (wef: 01 06 12). Commissioning Plan and Action Plan being updated.</p>	<p>James Taylor, Deputy Head of Strategic Commissioning, Adult Social Services</p> <p>Sue Tomlin, Strategy and Business Improvement Manager, Planning, Housing and Regeneration</p> <p>Flo Armstrong Divisional Manager Youth Support Service, Children's Service</p>

Recommendation to Cabinet (accepted)	Status	Information	Contact Officer
<p>That a pilot is undertaken extending the period of short stay at the Crash Pad from a maximum of three to four weeks, to enable young people and support staff further time to work through problems.</p>	<p>COMPLETED</p>	<p><u>Cabinet resolution:</u> "That Cabinet thanked the Task and Finish Group for their report which was very helpful and welcomed their recommendations. The only issue raised was that Recommendations 1 and 5 appeared to duplicate the Children and Young People's Plan."</p> <p><u>Update December 2010:</u> This is underway and being monitored.</p> <p><u>Update March 2011:</u> The impact of increasing the length of stay has been to improve the quality of the mediation and opportunity for a cooling off period. There has been no discernable impact on availability of the Crash Pad resource, but demand and supply will continue to be monitored.</p> <p><u>Update November 2011:</u> No change but Crash Pad services subject to procurement (see above). More flexibility, clearer outputs and increased emphasis will be placed on performance reporting through the new contract.</p> <p><u>Update July 2012:</u> Completed</p>	<p>James Taylor, Deputy Head of Strategic Commissioning, Adult Social Services</p> <p>Sue Tomlin, Strategy and Business Improvement Manager, Planning, Housing and Regeneration</p> <p>Flo Armstrong Divisional Manager Youth Support Service, Children's Service</p>

Recommendation to Cabinet (accepted)	Status	Information	Contact Officer
<p>That onsite support is provided at Barbara Langstone House, through more effective redeployment of support staff. This support should be made available outside traditional office hours to encourage young homeless people to engage with support services. The feasibility of providing starter packs to homeless young people at Barbara Langston House – including bedding and kitchen equipment – be investigated.</p>	<p>AMBER</p>	<p><u>Cabinet Resolution:</u> “That Cabinet thanked the Task and Finish Group for their report which was very helpful and welcomed their recommendations. The only issue raised was that Recommendations 1 and 5 appeared to duplicate the Children and Young People’s Plan.”</p> <p><u>Update December 2010:</u> The issues regarding support and continued use of Barbara Langstone House are being addressed through the Rapid Improvement Project which has agreed a number of changes to the operation of the accommodation; this includes support staff from current services being based on site with effect from 6th December 2010.</p> <p><u>Update March 2011:</u> The on site support and other changes to the operation of Barbara Langstone House are beginning to have a positive impact:</p> <ul style="list-style-type: none"> • Welcome pack now includes bedding • A small budget has been agreed for small practical funding to help engage young people through the drop in e.g. small exercise equipment • Five young people have been supported to apply for University and • interviews • Five have returned home through mediation and reality checking • Information sharing protocol in place which has resulted in better information about clients • Engagement with young people now starts from the initial visit and pre visit assessment. Views and culture is changing as young people see the benefits of engaging with services and support • Laundry facilities have been installed • There is now a regular senior management presence at the scheme • Proposals to make use of outside space for gardening and horticulture with support from Community Barnet and volunteers are being put together. 	<p>James Taylor, Deputy Head of Strategic Commissioning, Adult Social Services</p> <p>Sue Tomlin, Strategy and Business Improvement Manager, Planning, Housing and Regeneration</p> <p>Flo Armstrong Divisional Manager Youth Support Service, Children's Service</p>

		<p>Update November 2011 No change to the March update, however the entire project is to be reviewed shortly where evidence of the outcomes the project team has achieved will be assessed against the original objectives of the project. There has not been sufficient evidence that supports the need for the workers at Barbara Langstone House to change from traditional working hours to flexible hours as the needs of support needs of the tenants have largely been met within the current working day. This issue will be looked at again as part of the review that will take place.</p> <p>Update July 2012: Management of BLH has passed to Barnet Homes and an options appraisal is now under way as the lease on BLH expires in March 2013.</p>	
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Recommendation to Cabinet (accepted)	Status	Information	Contact Officer
<p>That the new Notting Hill Housing Trust contract for floating support be regularly monitored and reviewed at 12 months</p>	COMPLETED	<p><u>Cabinet Resolution:</u> "That Cabinet thanked the Task and Finish Group for their report which was very helpful and welcomed their recommendations. The only issue raised was that Recommendations 1 and 5 appeared to duplicate the Children and Young People's Plan."</p> <p><u>Update December 2010:</u> A project group representing the range of corporate interests in the contract is in place to monitor Notting Hill Housing Trust's performance and to develop the service. A comprehensive service review will be undertaken in Q1 2011/12.</p> <p><u>Update March 2011:</u> <i>Update to follow.</i></p> <p><u>Update November 2011:</u> A review of the Outreach Barnet floating support contract has been carried out and has concluded that performance is generally satisfactory although some areas for development have been identified. Recommendations for an improvement plan are the subject of current discussion with Notting Hill Housing Trust and corporate stakeholders.</p>	<p>James Taylor, Deputy Head of Strategic Commissioning, Adult Social Services</p> <p>Sue Tomlin, Strategy and Business Improvement Manager, Planning, Housing and Regeneration</p> <p>Flo Armstrong Divisional Manager Youth Support Service, Children's</p>

		<p>Update July 2012: Completed - contract subject to regular performance monitoring. Future commissioning requirements to be reviewed for decision Q3 2012/13 to inform action prior to contract expiry 31.3.2013</p>	Service
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Recommendation to Cabinet (accepted)	Status	Information	Contact Officer
<p>That a feasibility study is undertaken to look at move-on accommodation options for young homeless people utilising properties in the private sector to support young people who require a lower level of support .</p>	<p>Amber</p>	<p><u>Cabinet Resolution:</u> "That Cabinet thanked the Task and Finish Group for their report which was very helpful and welcomed their recommendations. The only issue raised was that Recommendations 1 and 5 appeared to duplicate the Children and Young People's Plan."</p> <p><u>Update December 2010:</u> This project is being progressed however there have been considerable difficulties engaging landlords and RSL partners, discussions are however continuing. Children's Services are also working on a framework agreement for procurement of accommodation and this will include shared houses.</p> <p><u>Update March 2011:</u> Significant changes to the housing benefits system have affected progress in developing shared accommodation. However a recent bid to the Department for Communities and Local Government for Homelessness Prevention Grant (Young People) has been successful and a small amount of funding has been allocated to progress the project. The framework agreement continues to include shared houses.</p> <p><u>Update November 2011:</u> The evaluation of the first stage of bidders under the framework agreement is being assessed. A pilot of the shared house project is being undertaken and work is on-going to locate a suitable property. Continuing uncertainty on changes to the housing benefits system may affect the long term viability of the project.</p> <p><u>Update July 2012:</u> Procurement of temporary accommodation is now managed by Barnet Homes but there has been no further progress as no suitable property can be secured in the private rented sector.</p>	<p>James Taylor, Deputy Head of Strategic Commissioning, Adult Social Services</p> <p>Sue Tomlin, Strategy and Business Improvement Manager, Planning, Housing and Regeneration</p> <p>Flo Armstrong Divisional Manager Youth Support Service, Children's Service</p>

Housing Allocations Overview & Scrutiny Panel – Cabinet, 10 January 2011

Recommendation	Status	Information	Contact Officer
<p>The Panel support</p> <ul style="list-style-type: none"> * the closure of the housing register and replacement with a database of 'live' cases; * replacing the points system with a banding system; and * the creation of a local lettings policy which recognises a positive community contribution (volunteering, working, in training or previously served in the armed forces). 	<p>Completed</p>	<p>Cabinet response to recommendations:</p> <ol style="list-style-type: none"> 1. That the recommendations of the majority report of the Housing Allocations Overview and Scrutiny Panel be approved. 2. That the recommendations in the minority report be not approved. 3. That Cabinet's thanks be extended to the Panel for their work on this review. <p><u>Update June 2011:</u> All of these have been implemented from April 2011</p> <p><u>Update January 2012:</u> As stated previously, these have all been implemented</p> <p><u>Update July 2012</u> No update required</p>	<p>Paul Shipway, Strategy & Performance Manager Planning, Housing and Regeneration</p>

Recommendation	Status	Information	Contact Officer
<p>The Panel recommends that residents on the current housing register should be informed that the register had been closed by:</p> <ul style="list-style-type: none"> * Writing to all those on the register; and * Introducing an online self assessment tool to allow housing applicants to identify which band they would be placed in, to enable them to determine whether they are eligible for housing. 	<p>Completed</p>	<p><u>Cabinet response to recommendations:</u> As above</p> <p><u>Update June 2011:</u> An online assessment tool has been added to the Council's website.</p> <p>Letters have not been sent to all those households that were on the Housing Register. Instead, a number of actions were taken to ensure that the closure of the register and the introduction of the new allocations scheme were widely publicised, including:</p> <ul style="list-style-type: none"> • An article in the March 2011 edition of Barnet First; • Article in Barnet Homes' March 2011 edition of "At Home"; • Notices in the local press as part of Choice Based Lettings adverts throughout February, March and April 2011; • Direct contact by the Housing Service with existing cases identified as likely to have high priority under the new scheme; • Barnet Homes wrote to all council tenants registered for a transfer; and • Information placed on the Council's and Barnet Homes' websites and the Home Connections website <p><u>Update July 2012</u> No update required</p>	<p>Paul Shipway, Strategy & Performance Manager Planning, Housing and Regeneration</p>

Recommendation	Status	Information	Contact Officer
<p>The Panel recommends that Housing Officers should give due regard to children's existing school when offering properties to housing applicants under assisted choice.</p>	<p>Completed</p>	<p><u>Cabinet response to recommendations:</u> As above</p> <p><u>Update June 2011</u> Officers do take account of the potential impact on school children who are at key stages in their education, along with the availability of properties, when considering the reasonableness of offers of accommodation.</p> <p><u>Update January 2012:</u> No further action required</p> <p><u>Update July 2012</u> No update required</p>	<p>Paul Shipway, Strategy & Performance Manager Planning, Housing and Regeneration</p>

Recommendation	Status	Information	Contact Officer
<p>The Panel recommends that an evaluation of the new housing allocation policy be undertaken at six months with a further review after two years with the findings reported to the appropriate Overview and Scrutiny Committee.</p>	<p style="text-align: center;">Completed</p>	<p><u>Cabinet response to recommendations:</u> As above</p> <p><u>Update June 2011:</u> The policy will be evaluated after it has been in operation for six months (i.e. from 1st April 2011) and reported to the appropriate overview and scrutiny committee and Cabinet. Preparations for carrying out the evaluation are in hand.</p> <p><u>Update January 2012:</u> An evaluation has been undertaken, but will not be reported to Cabinet until April 2012 so that national changes in the Localism Act can be taken into account.</p> <p><u>Update July 2012</u> Evaluation completed and reported to cabinet on 4 April 2012 and Business Management OSC on 18 April 2012.</p>	<p>Paul Shipway, Strategy & Performance Manager Planning, Housing and Regeneration</p>

Recommendation	Status	Information	Contact Officer
<p>The Panel recommends that all future housing applicants regardless of their eligibility should be offered housing advice.</p>	<p>Completed</p>	<p><u>Cabinet response to recommendations:</u> As above</p> <p><u>Update June 2011:</u> This is an integral part of the Housing Allocations Scheme (paragraph 3.7 refers).</p> <p><u>Update January 2012:</u> No further action required</p> <p><u>Update July 2012</u> No update required</p>	<p>Paul Shipway, Strategy & Performance Manager Planning, Housing and Regeneration</p>

Recommendation	Status	Information	Contact Officer
<p>The Panel recommends that the volunteering element of the community contribution should be clearly defined to remove any subjectivity.</p>	<p>Completed</p>	<p><u>Cabinet response to recommendations:</u> As above</p> <p><u>Update June 2011</u> The volunteering element of community contribution has been clearly defined with input from CommUNITY Barnet, who also provided training to Housing Officers. The operation of this element of the scheme will be reviewed as part of the six month evaluation.</p> <p><u>Update January 2012:</u> The review of this element of the scheme found that the definition in use was appropriate. CommUNITY Barnet provided training to housing officers and have offered to provide further support to officers in the future should this be required.</p> <p><u>Update July 2012</u> No update required</p>	<p>Paul Shipway, Strategy & Performance Manager Planning, Housing and Regeneration</p>

Recommendation	Status	Information	Contact Officer
<p>The Panel stress the importance of effective management of the housing stock to ensure that:</p> <ul style="list-style-type: none"> * All properties are offered in a reasonable condition; and *Turn around times for re-housing applicants is reduced to be in line with best practice 	<p>Completed</p>	<p><u>Cabinet response to recommendations:</u> As above</p> <p><u>Update June 2011</u> Barnet Homes have a voids standard setting out the condition that the properties need to be in before they are offered to housing applicants. They will be holding focus groups with residents to review this during July 2011. Barnet Homes have been implementing a plan to improve voids performance and targets have been agreed for 2011/12 that will bring performance much closer to the best in London, and we will continue to work with the Arms Length Management Organisation to improve this further.</p> <p><u>Update January 2012:</u> Void turnaround times have reduced, and are reported regularly to Performance and Budget OSC. Further improvements are expected following an Option Appraisal of the future of the Housing Service which is to be reported to CRC in January 2012</p> <p><u>Update July 2012</u> Void turnaround times have improved significantly, with Barnet Homes reporting 16 days average in March 2012 and 15 days in April 2012. Performance on void turnaround times will continue to be a priority.</p>	<p>Paul Shipway, Strategy & Performance Manager Planning, Housing and Regeneration</p>

Recommendation	Status	Information	Contact Officer
<p>The Panel recommends that the verification process should be streamlined, including visiting eligible applicants in their current circumstances.</p>	<p>Completed</p>	<p><u>Cabinet response to recommendations:</u> As above</p> <p><u>Update June 2011</u> The verification process has been streamlined as part of the holistic assessment that is carried out for eligible applicants; this includes home visits in many cases.</p> <p><u>Update January 2012</u> No update required</p> <p><u>Update July 2012</u> No update required</p>	<p>Paul Shipway, Strategy & Performance Manager Planning, Housing and Regeneration</p>

Recycling and Waste Minimisation Task and Finish Group – Cabinet, 6 September 2010

Recommendation	Status	Information	Contact Officer
That all schools in Barnet be encouraged to participate in a recycling incentive scheme.	Green	<p>Cabinet response to recommendation: “That the recommendation of the Recycling and Waste Minimisation Task and Finish Group be accepted.”</p> <p>Additional Cabinet comment: “Cabinet welcomed the recommendations relating to schools and encouraged close working between Environment & Operations and Children’s Services to improve recycling rates in schools.”</p> <p><u>Update December 2010:</u> The Schools Recycling Challenge has been updated to form the Watch Your Waste project, with a greater emphasis on waste prevention as well as recycling. As part of this work, schools receive a week of intensive support from Waste & Sustainability officers, and carry out a number of educational activities. This scheme is aimed at primary schools, with a related scheme (“Green Matters”) aimed secondary schools. In January 2011 a day of school activities will be held to incentivise Barnet’s secondary schools to recycle and reduce their waste. Six schools will be sending a delegation. The event is jointly organised by officers and the Council’s recycling contractor May Gurney, who are providing a prize of £500 towards further environmental projects.</p> <p><u>Update August 2011:</u> A successful schools activity day to incentivise secondary schools to recycle and reduce their waste was held in February 2011, with around 60 pupils attending. It is hoped that similar events can be held in future to engage with other schools. Three Watch Your Waste projects and two Green Matters projects have been completed. In addition three Love Food, Hate Waste theatre shows have been completed to reduce food</p>	<p>Michael Lai, Waste Strategy Group Manager, Environment & Operations</p> <p>Lynn Bishop, Assistant Director, Environment & Operations</p>

		<p>waste at schools.</p> <p><u>Update July 2012</u> A further three Watch Your Waste projects have been successfully completed in primary schools. Two of these schools were also provided with support to enable them to recycle their food waste. Two schools have had theatre shows to promote composting. Three secondary schools have been supported with talks and assemblies on recycling and waste prevention.</p>	
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Recommendation	Status	Information	Contact Officer
<p>That low recycling schools be twinned with high recycling schools to share ideas and good practice to improve their recycling activities.</p>	<p>Completed</p>	<p>Cabinet response to recommendation: "That the recommendation of the Recycling and Waste Minimisation Task and Finish Group be accepted."</p> <p>Additional Cabinet comment: "Cabinet welcomed the recommendations relating to schools and encouraged close working between Environment & Operations and Children's Services to improve recycling rates in schools."</p> <p><u>Update December 2010:</u> A schools event will be held in January 2011 and will enable the six attending schools to share good practice with each other during a number of recycling and waste prevention activities. The Barnet Environmental Action Round Schools (BEARS) scheme continues to match up schools that are recycling well with those that want ideas on how to improve. Waste & Sustainability officers also link schools with each other to spread good practice as part of their day to day work.</p>	<p>Michael Lai, Waste Strategy Group Manager, Environment & Operations</p> <p>Lynn Bishop, Assistant Director, Environment & Operations</p>

		<p><u>Update August 2011:</u> The schools activity day to incentivise secondary schools to recycle and reduce their waste was held in February 2011 and provided an opportunity for schools to share their ideas. The BEARS scheme continues, with networking meetings held each term, and officers continue to make links between schools.</p> <p><u>Update July 2012</u> No update required</p>	
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Recommendation	Status	Information	Contact Officer
<p>That Environmental Services look at other boroughs that have introduced reward schemes and check against delivery of their waste reduction targets.</p>	<p>Green</p>	<p><u>Cabinet response to recommendation:</u> “That the recommendation of the Recycling and Waste Minimisation Task and Finish Group be accepted.”</p> <p><u>Update December 2010:</u> A number of providers operate reward schemes. Officers have met with contacts from the Recyclebank scheme, which has been launched by Windsor & Maidenhead and Halton councils. Recyclebank have said that they are working on a scheme within London that will provide information of more relevance to Barnet than their other schemes outside of London, and more information is expected in early 2011. When this information is available it will be reviewed in detail to assess the potential costs and benefits of a scheme in Barnet. Recyclebank have agreed that they will support Barnet officers to consider all options. Officers have also arranged to meet with contacts for another rewards scheme, Green Points, in December.</p>	<p>Michael Lai, Waste Strategy Group Manager, Environment & Operations</p> <p>Lynn Bishop, Assistant Director, Environment & Operations</p>

Update August 2011:

Officers have reviewed the Recyclebank and Green Points reward schemes. Both schemes involve high set-up costs of approximately £2 per household per year. The Council's levy payments for the disposal of waste are currently based on waste tonnage two years in arrears. Therefore if reward schemes delivered a reduction in waste tonnage for disposal, it will take two years before the Council sees any benefit for its investment. It is therefore proposed that the benefits of introducing a reward scheme are reviewed if and when the levy system changes to in-year charging. This change has been proposed as part of the ongoing North London Waste Authority procurement project.

Update July 2012

Officers have submitted an Expression of Interest (EOI) for funding from the government's Weekly Collections Support Scheme. The EOI included funding for the introduction of a reward scheme for recycling. Subject to Cabinet's approval, a final bid will be prepared for submission in August 2012. If the bid is successful, a reward scheme could be introduced alongside changes to the recycling service that will be implemented from the end of the current recycling service contract (October 2013 at the earliest). If the bid is not successful it is proposed that a reward scheme be reconsidered when the North London Waste Authority levy system changes to in-year charging.

Recommendation	Status	Information	Contact Officer
<p>That Environmental services look at boroughs that have introduced either fortnightly collections or reduced the standard bin size and check against delivery on waste reduction targets.</p>	<p>Green</p>	<p>Cabinet response to recommendation: “That the recommendation of the Recycling and Waste Minimisation Task and Finish Group be accepted.”</p> <p><u>Update December 2010:</u> The performance of boroughs has been reviewed and will continue to be reviewed. Detailed work is currently ongoing to assess the potential effect of different waste collection services for Barnet in the future looking at performance, cost and waste levy fees. This includes consideration of weekly and fortnightly collections of refuse, recycling or organic waste. The reduction of bin sizes would involve high costs through purchasing new bins, and this option is not being considered further.</p> <p><u>Update August 2011:</u> The 2010/11 performance information for other boroughs is currently being collated and analysed. The results of which are expected to form part of a future report to Cabinet.</p> <p><u>Update July 2012</u> The meeting of Cabinet on 4 April 2012 agreed a number of changes to waste collection services, to be implemented from the end of the current recycling service contract (October 2013 at the earliest). It was agreed that collections of garden waste would change from weekly to fortnightly.</p>	<p>Michael Lai, Waste Strategy Group Manager, Environment & Operations</p> <p>Lynn Bishop, Assistant Director, Environment & Operations</p>

Recommendation	Status	Information	Contact Officer
<p>That the Council takes a holistic approach when re-building regeneration estates to encourage recycling and waste minimisation. This should include considering the design features of estates to reduce waste during the occupancy of the building and incorporate adequate space for segregation and storage of recyclables, food waste and so on. Recycling bins should also be placed in easily accessible areas to incorporate loading, storage and pick up areas for domestic waste. A holistic approach should also include educating residents on what they are able to recycle.</p>	<p>Completed</p>	<p><u>Cabinet response to recommendation:</u> “That the recommendation of the Recycling and Waste Minimisation Task and Finish Group be accepted.”</p> <p><u>Additional Cabinet comment:</u> “Cabinet Members noted the low recycling performance of purpose built flats at one of the boroughs regeneration estates and questioned whether registered social landlords were undertaking activities to improve recycling rates. The Task and Finish Group Chairman requested that officers in Housing Services look into this matter.”</p> <p><u>Update December 2010:</u> This work is ongoing. Architects and developers must comply with the Council’s requirements on provision of refuse, organic waste and recycling facilities. The Council’s Supplementary Planning Document on Sustainable Design and Construction requires developers to provide sufficient space within flats for the storage of recyclables. Planning proposals are checked by Planning officers and are referred to the refuse collection team and recycling contractor May Gurney as necessary before approval is given. Both refuse and May Gurney work to look at innovative options for storage and facilities in secure locations that are convenient for managing agents and residents. In addition, residents who are new to the borough now receive an information leaflet on recycling services, what they can recycle and how they can reduce their waste with their council tax mailing.</p> <p><u>Update August 2011:</u> Completed</p>	<p>Michael Lai, Waste Strategy Group Manager, Environment & Operations</p> <p>Lynn Bishop, Assistant Director, Environment & Operations</p>

		Update July 2012 No update required		
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Road Resurfacing Task and Finish Group – Cabinet, 12 April 2010

Recommendation to Cabinet (accepted)	Status	Information	Contact Officers
<p>The Scheme Prioritisation Procedure for Planned Highways Maintenance Programme, approved by Cabinet on the 22nd July 2002, should be reviewed and amended in accordance with current best practice. The Task and Finish Group recommended that the Council introduce a Highways Asset Management approach to achieve best value for investment in the highways infrastructure.</p>	<p>Amber</p>	<p>Cabinet response to recommendation: “That the recommendations of this Task and Finish Group were in general very helpful and constructive, and tribute be given to the Group for their work. Cabinet agreed with the Group that there is a more efficient way of running the road resurfacing programme and that the asset management system being proposed is the way forward. The additional recommendations in c) i) and ii) of the Group’s report must be subject to resources being available.”</p> <p><u>Update December 2010:</u> The implementation of the Asset Management approach has been delayed due to the pooling of resources onto the Pot Hole Elimination Programme. It is anticipated that the Project will be established early in the new year.</p> <p><u>Update March 2011:</u> The restructure of Highways is well under way and is expected to be in place in April 2011. This will facilitate the introduction of a Highways Asset Management Plan, which is also referred to in the Service Plan. A gap analysis is currently under way, the first step in installing an Asset Management System. It is anticipated that next year’s planned highways maintenance programme (2012/13) will be produced using the Asset Management System.</p> <p><u>Update November 2011:</u> The Highways Asset Management Plan (HAMP) is currently being prepared and the target of preparing the 2012/13 highways maintenance programme using HAMP is achievable.</p> <p><u>Update July 2012</u> The 2012/13 highways maintenance programme has been prepared based on HAMP principles. The first draft of HAMP is currently being revised to incorporate comments from various officers.</p>	<p>Chris Chrysostomou, Chief Engineer – Infrastructure, Environment & Operations</p>

Recommendation to Cabinet (accepted)	Status	Information	Contact Officer
<p>The Task and Finish Group concludes that arrangements for monitoring the quality of sub-contractors work against the contract specification are adequate and recommend retention of the existing arrangements.</p>	<p>Completed</p>	<p><u>Cabinet response to recommendation:</u> “That the recommendations of this Task and Finish Group were in general very helpful and constructive, and tribute be given to the Group for their work. Cabinet agreed with the Group that there is a more efficient way of running the road resurfacing programme and that the asset management system being proposed is the way forward. The additional recommendations in c) i) and ii) of the Group’s report must be subject to resources being available.”</p> <p><u>Update December 2010:</u> Existing arrangements will continue as recommended although monitoring resources will be reduced as part of the budget saving process.</p> <p><u>Update March 2011:</u> The proposed Highways restructure redistributes the monitoring staff to cover all aspects of highways maintenance, including Responsive Maintenance, to ensure the quality of monitoring of all sub-contractors work is maintained.</p> <p><u>Update November 2011:</u> The restructure allocated one Clerk of Works to specifically monitor the quality of work produced by the responsive subcontractor, as this was an area identified with no monitoring.</p> <p><u>Update July 2012</u> No update required.</p>	<p>Chris Chrysostomou, Chief Engineer – Infrastructure, Environment & Operations</p>

Recommendation to Cabinet (accepted)	Status	Information	Contact Officer
<p>The Task and Finish Group recommend that:</p> <p>i) a full survey be undertaken of the boroughs footways to enable footways schemes to be prioritised effectively; and</p> <p>ii) footways maintenance works should be carried out, as far as possible, to consistent standard across the network, using the same materials wherever possible.</p>	<p>Amber</p>	<p><u>Cabinet response to recommendation:</u> "That the recommendations of this Task and Finish Group were in general very helpful and constructive, and tribute be given to the Group for their work. Cabinet agreed with the Group that there is a more efficient way of running the road resurfacing programme and that the asset management system being proposed is the way forward. The additional recommendations in c) i) and ii) of the Group's report must be subject to resources being available."</p> <p><u>Update December 2010:</u> The survey has been commissioned and is due to be completed by the end of the calendar year. It is considered appropriate to produce a proposed schedule of materials to be used and considered to be the standard across the network. The Cabinet Member will be consulted to gain agreement of this approach.</p> <p><u>Update March 2011:</u> A full survey of the borough's footways has been completed and used as a basis to prepare the planned highways maintenance programme for 2011/12. Planned Footway maintenance is carried out using standard materials across the network. The Cabinet Member has requested that the Highways department concentrate on carriageways rather than footways and, consequently, the current and future footway maintenance budgets are expected to be low.</p> <p><u>Update November 2011:</u> A full condition survey of all the Borough Footways was carried out this financial year (2010/11)</p> <p>No Borough funded footway maintenance work was carried out this financial year. However, footway maintenance work was carried out funded by LIP funding.</p> <p><u>Update July 2012</u> The 2012/13 highways planned maintenance programme provides for £3.5m spent on Carriageways and £3m spent on Footways. Another Footway condition survey is planned for this year on 50% of the network.</p>	<p>Chris Chrysostomou, Chief Engineer – Infrastructure, Environment & Operations</p>

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School Places Planning Task and Finish Group – Cabinet, 3 February 2010

Recommendation to Cabinet (accepted)	Status	Information	Contact Officer
<p>Whilst recognising the necessity of temporary expansions on occasion, that the authority commit to deliver School expansions on a permanent basis when possible.</p>	<p>Green</p>	<p><u>Cabinet Resolution</u>: “That, whilst recognising the necessity of temporary expansions on occasion, the authority commit to deliver school expansions on a permanent basis when possible.”</p> <p><u>Update October 2010</u>: A report was taken to Cabinet in September 2010 setting out the medium-term strategy for meeting the demand for primary school places, primarily through permanent expansions, where funding allows. The government is currently reviewing.</p> <p><u>Update February 2011</u>: A statutory proposal to permanently expand Broadfields Primary School was agreed by Cabinet in November 2010. Barnet has been allocated £9.5m of Basic Need funding for 2011/12 for all state funded schools as part of the Government’s capital funding allocation. Plans are being developed to permanently increase primary school capacity in line with the investment strategy agreed by Cabinet in September 2010.</p> <p><u>Update August 2011</u>: A presentation was given to primary heads about the four criteria which will be used to identify the most appropriate schools to expand, and heads were asked to indicate whether expansion fits with the vision for their schools. The next tranche of activity is likely to commence in the autumn.</p> <p><u>Update July 2012</u>: Permanent expansion of primary school provision in the Colindale area was agreed in September 2011. This included resources for the permanent expansion of The Orion from 2 to 4FE on a new site at Grahame Park Way, which, following consultation, was agreed in January 2012, and to expand Blessed Dominic.</p>	<p>Elaine Tuck, Strategy and Planning Manager, Children’s Services</p>

		<p>The proposed phasing of primary school expansions and investment strategy to meet demand for secondary school places was agreed at Cabinet in November 2011, and resources have been committed in the Medium Term Financial Strategy to finance this. Statutory consultation has now been carried out on proposed expansions at Moss Hall Infant and Junior schools, Brunswick Park, Martin, Menorah Foundation and St Mary's and St John's schools. A new school is proposed at Mill Hill East to meet the needs of the new community, and a local process for this has been agreed at Cabinet Resources Committee.</p>	
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Recommendation to Cabinet (accepted)	Status	Information	Contact Officer
<p>That the authority seek to support the expansion of oversubscribed voluntary aided schools where possible, and subject to planning consent. The Group wishes to state its support for the expansion of Akiva School in particular, subject to planning consent.</p>	<p>Amber</p>	<p><u>Cabinet Resolution</u>: “That the authority seek to support the expansion of oversubscribed voluntary aided schools where possible, and subject to planning consent.”</p> <p><u>Additional Cabinet Comment</u>: “Cabinet generally endorsed the recommendations of the Group, but whilst supporting expansion of oversubscribed voluntary aided schools in principle, did not agree that specific schools should be singled out for support as any individual proposal would need to undergo appraisal against a range of relevant criteria.”</p> <p><u>Update October 2010</u>: Voluntary aided schools are being considered alongside community schools for potential expansion, and discussions will be held with relevant diocesan boards when more information has been received as to the funding that will be available to Barnet for school expansions. The LA had earmarked funding for the expansion of Akiva School, but Governors subsequently decided not to proceed with the expansion. A number of Free Schools are planning to open in or near Barnet, including two Jewish schools, which will contribute to the number of faith school places available to Barnet residents.</p> <p><u>Update February 2011</u>: A statutory proposal to permanently expand Broadfields Primary School was agreed by Cabinet in November 2010. Barnet has been allocated £9.5m of Basic Need funding for 2011/12 for all state funded schools as part of the Government’s capital funding allocation. Plans are being developed to permanently increase primary school capacity in line with the investment strategy agreed by Cabinet in September 2010.</p> <p><u>Update August 2011</u>: A new Free School Etz Chaim is on track to open in</p>	<p>Elaine Tuck, Strategy and Planning Manager, Children’s Services</p>

		<p>September 2011. Plans are to further permanently expand primary capacity in the borough are being progressed.</p> <p><u>Update July 2012:</u> As set out in the November 2011 paper to Cabinet, parental preference is one of the four key criteria taken into account when deciding which schools to permanently expand. To help meet demand for voluntary aided schools it is proposed to expand St Mary's and St John's (Church of England) and Blessed Dominic (Catholic). It is also proposed to permanently expand Menorah Foundation (Jewish).</p>	
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Recommendation to Cabinet (accepted)	Status	Information	Contact Officer
<p>That the authority continues to monitor closely the efficacy of the GLA model for demand projection, with this information reported to Members.</p>	<p>Green</p>	<p><u>Cabinet Resolution</u>: "That the authority continues to monitor closely the efficacy of the GLA model for demand projection, with this information reported to members."</p> <p><u>Update October 2010</u>: Updated GLA roll projections are monitored frequently and it is proposed to take an update paper to Children's Service Overview and Scrutiny Committee in November 2010 to examine the accuracy of the latest projections.</p> <p><u>Update February 2011</u>: A paper on the accuracy of school roll projections went to Children's Service Overview and Scrutiny Committee in November 2010. The accuracy of school roll projections continues to be monitored, and is currently being analysed against the latest January Census of pupil numbers in Barnet.</p> <p><u>Update August 2011</u>: Several boroughs and the GLA met to develop further improvements to the projection model. GLA officers also came to Barnet to understand how projections are applied to school place planning in the borough.</p> <p><u>Update July 2012</u>: LBB Officers continue to monitor the accuracy of GLA projections and sense check this against birth projections and other data. As a result of working with the GLA last autumn, projections have been refined to include high and low fertility options and a zero development option. This allows for a greater range of scenarios to be planned for.</p>	<p>Elaine Tuck, Strategy and Planning Manager, Children's Services</p>

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Meeting Business Management Overview & Scrutiny Committee

Date 31 July 2012

Subject **Cabinet Forward Plan**

Report of Scrutiny Office

Officer Contributors Andrew Charlwood, Overview and Scrutiny Officer

Status (public or exempt) Public

Wards affected All

Enclosures Appendix – Cabinet Forward Plan of Key Decisions – To be circulated separately

Reason for urgency / exemption from call-in N/A

Contact for further information:

Andrew Charlwood Overview & Scrutiny Officer, 020 8359 2014, melissa.james@barnet.gov.uk

1. RECOMMENDATION

- 1.1 That the Committee comment on and consider the Cabinet Forward Plan when identifying areas of future scrutiny work.**

2. RELEVANT PREVIOUS DECISIONS

- 2.1 None.

3. CORPORATE PRIORITIES AND POLICY CONSIDERATIONS

- 3.1 The Overview and Scrutiny Committees must ensure that the work of Scrutiny is reflective of the Council's priorities.

- 3.2 The three priority outcomes set out in the 2012-13 Corporate Plan are:

- Better services with less money
- Sharing opportunities, sharing responsibilities
- A successful London suburb

4. RISK MANAGEMENT ISSUES

- 4.1 None.

5. EQUALITIES AND DIVERSITY ISSUES

- 5.1 Pursuant to the Equality Act 2010, the Council has a legislative duty to have 'due regard' to eliminating unlawful discrimination, advancing equality and fostering good relations in the contexts of age, disability, gender reassignment, pregnancy, and maternity, religion or belief and sexual orientation.

- 5.2 In addition to the Terms of Reference of the Committee, and in so far as relating to matters within its remit, the role of the Committee is to perform the Overview and Scrutiny role in relation to:

- The Council's leadership role in relation to diversity and inclusiveness; and
- The fulfilment of the Council's duties as employer including recruitment and retention, personnel, pensions and payroll services, staff development, equalities and health and safety

6. USE OF RESOURCES IMPLICATIONS (Finance, Procurement, Performance & Value for Money, Staffing, IT, Property, Sustainability)

- 6.1 None in the context of this report.

7. LEGAL ISSUES

- 7.1 None in the context of this report.

8. CONSTITUTIONAL POWERS

- 8.1 The scope of the Overview and Scrutiny Committees are contained within Part 2, Article 6 of the Council's Constitution

8.2 The Terms of Reference of the Scrutiny Committees are included in the Overview and Scrutiny Procedure Rules (Part 4 of the Council's Constitution).

9. BACKGROUND INFORMATION

9.1 Under the current overview and scrutiny arrangements, the Business Management Overview & Scrutiny Committee will ensure that the work of scrutiny is reflective of Council priorities, as evidenced by the Corporate Plan and the programme being followed by the Executive.

9.2 The Cabinet Forward Plan will be included on the agenda at each meeting of the Business Management Overview & Scrutiny Committee as a standing item.

9.3 The Committee is encouraged to comment on the Forward Plan.

9.4 The Committee is asked to consider items contained within the Forward Plan to assist in identifying areas of future scrutiny work, particularly focussing on areas where scrutiny can add value in the decision making process (pre-decision scrutiny).

9.5 When identifying items for pre-decision scrutiny, the Committee are requested to provide specific information on the rationale behind the pre-decision scrutiny request and the expected outcome to enable Cabinet Members and officers to prepare appropriately.

10. LIST OF BACKGROUND PAPERS

10.1 None

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Meeting	Business Management Overview & Scrutiny Committee
Date	31 July 2012
Subject	Business Management Overview & Scrutiny Committee Forward Work Programme 2012/13
Report of	Scrutiny Office
Summary	This report outlines the Committee's draft work programme for 2012/13

Officer Contributors	Andrew Charlwood , Overview & Scrutiny Manager
Status (public or exempt)	Public
Wards affected	All
Enclosures	Appendix – Business Management Overview and Scrutiny Committee Work Programme 2012/13
Reason for urgency / exemption from call-in	N/A

Contact for further information: Andrew Charlwood, Overview & Scrutiny Manager
020 8359 2014, melissa.james@barnet.gov.uk

1. RECOMMENDATION

- 1.1 That the Committee consider and comment on the items included in the 2012/13 work programme of the Business Management Overview and Scrutiny Committee as set out in the Appendix.**

2. RELEVANT PREVIOUS DECISIONS

- 2.1 None.

3. CORPORATE PRIORITIES AND POLICY CONSIDERATIONS

- 3.1 The Overview and Scrutiny Committees must ensure that the work of Scrutiny is reflective of the Council's priorities
- 3.2 The three priority outcomes set out in the 2012-2013 Corporate Plan are: –
- Better services with less money
 - Sharing opportunities, sharing responsibilities
 - A successful London suburb

4. RISK MANAGEMENT ISSUES

- 4.1 None.

5. EQUALITIES AND DIVERSITY ISSUES

- 5.1 In addition to the Terms of Reference of the Committee, and in so far as relating to matters within its remit, the role of the Committee is to perform the Overview and Scrutiny role in relation to:
- The Council's leadership role in relation to diversity and inclusiveness; and
 - The fulfilment of the Council's duties as employer including recruitment and retention, personnel, pensions and payroll services, staff development, equalities and health and safety.

6. USE OF RESOURCES IMPLICATIONS (Finance, Procurement, Performance & Value for Money, Staffing, IT, Property, Sustainability)

- 6.1 None in the context of this report.

7. LEGAL ISSUES

- 7.1 None in the context of this report.

8. CONSTITUTIONAL POWERS

- 8.1 The scope of the Overview and Scrutiny Committees is contained within Part 2, Article 6 of the Council's Constitution.
- 8.2 The Terms of Reference of the Scrutiny Committees are included in the Overview and Scrutiny Procedure Rules (Part 4 of the Council's Constitution).

9. BACKGROUND INFORMATION

- 9.1 The Business Management Overview and Scrutiny Committee's Work Programme 2012/13 indicates:
- a) items of business carried forward from the Business Management Overview and Scrutiny Sub-Committee work programme for the 2011/12 municipal year; and
 - b) items requested by the Committee in the 2012/13 municipal year.
- 9.2 The work programme of this Committee is intended to be a responsive tool, which will be updated on a rolling basis following each meeting, for the inclusion of areas which may arise through the course of the year.
- 9.3 The Committee is empowered to agree its priorities and determine its own schedule of work within the programme.

10. LIST OF BACKGROUND PAPERS

- 10.1 None.

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BUSINESS MANAGEMENT OVERVIEW AND SCRUTINY FORWARD WORK PROGRAMME 2012/13

31 July 2012

BUSINESS MANAGEMENT OVERVIEW & SCRUTINY COMMITTEE

LINK TO CORPORATE PLAN

REPORT ORIGIN

INFORMATION

ITEMS TO BE CONSIDERED

ITEMS TO BE CONSIDERED	INFORMATION	REPORT ORIGIN	LINK TO CORPORATE PLAN
Task and Finish Group Updates	Committee to receive an update on the progress of the feasibility studies for the Task and Finish Groups established at the last meeting.	Requested by Committee Report from Scrutiny Office	
Cabinet Forward Plan	Standing item	Requested by Committee Report from Scrutiny Office	
Business Management OSC Work Programme	Standing item	Requested by Committee Report from Scrutiny Office	

11 JUNE 2012

BUSINESS MANAGEMENT OVERVIEW & SCRUTINY COMMITTEE

ITEMS TO BE CONSIDERED

INFORMATION

REPORT ORIGIN

LINK TO CORPORATE PLAN

<p>Skills and Enterprise Action Plan / Supporting Young People into Employment</p>	<p>Committee have requested to undertake pre-decision scrutiny of this Plan in advance of Cabinet on 20 June 2012</p>	<p>Requested by Committee Report from Assistant Chief Executive's Service</p>	<ul style="list-style-type: none"> • Better services with less money • Sharing Opportunities and Sharing Responsibilities • Successful London Suburb
<p>Update Pedestrian Petition -</p>	<p>Committee to receive update from Environment Planning and Regeneration directorate on the impact assessment of the Church Lane area.</p>	<p>Requested by Committee Report from Planning, Housing and Regeneration</p>	
<p>Annual Review of Overview and Scrutiny</p>	<p>Initially considered by BMOSC on 18 April 2012. Consultation on content to take place with OSC Chairmen and addition of committees FWP's for 2012/13 to be added.</p>	<p>Requested by N/A Report from Scrutiny Office</p>	
<p>Task and Finish Group Updates</p>	<p>Committee to receive an update on the progress of the feasibility studies for the Task and Finish Groups established</p>	<p>Requested by Committee Report from</p>	

	at the last meeting.	Scrutiny Office	
Cabinet Forward Plan	Standing item	Requested by Committee Report from Scrutiny Office	
Business Management OSC Work Programme	Standing item	Requested by Committee Report from Scrutiny Office	

ITEMS TO BE ALLOCATED

BUSINESS MANAGEMENT OVERVIEW & SCRUTINY COMMITTEE

ITEMS TO BE CONSIDERED

INFORMATION

REPORT ORIGIN

LINK TO THE CORPORATE PLAN

Highways Asset Management Plan and Highway Maintenance Plan	Committee have requested to scrutinise the Highways Asset Management Plan and Highway Maintenance Plan in advance of Cabinet on 17 July 2012	Requested by Committee Report from Environment, Planning and Regeneration	<ul style="list-style-type: none"> • Better services with less money • Sharing Opportunities and Sharing Responsibilities <p>Successful London Suburb</p>
Parking Charges Petition Update	Committee to receive a report by the end of September 2012, on the mitigation of parking charges on the	Requested by Committee	

	<p>boroughs town centres, making reference to the North Finchley Outer London Fund Parking Review.</p> <p>The Committee requested that EPR Directorate give further consideration to parking charges devise and implement a strategy for mitigating, in so far as is possible, the effects of increased parking charges on town centres, with the findings reported back to the Committee.</p>	<p>Report from Environment, Planning, and Regeneration</p>	
<p>Chipping Barnet Town Centre Planning Briefs – Draft for Adoption</p>	<p>Chairman/Vice-Chairman to consider whether BMOSC should receive item pre or post Cabinet decision on 17 July 2012</p>	<p>Requested by Committee</p> <p>Report from Deputy Chief Executive</p>	
<p>Crime and Disorder Scrutiny (TBC)</p>	<p>Scrutiny of partners responsible for delivering of the Safer Communities Strategy</p>	<p>Requested by Committee</p> <p>Report from Deputy Chief Executive</p>	
<p>Grahame Park and Brent Cross Regeneration</p>	<p>Committee have requested to scrutinise the Grahame Park and Brent Cross Regeneration report in advance of Cabinet on 17 July 2012</p>	<p>Requested by Committee</p> <p>Report from Deputy Chief Executive</p>	

Edgware Town Centre Strategy	Committee to consider the draft Edgware Town Centre Strategy.	Requested by Committee Report from Scrutiny Office
Task and Finish Group / Scrutiny Panels – Recommendation Tracking	Ongoing monitoring of implementation of recommendations (accepted by Cabinet only) at six-monthly intervals.	Requested by Committee Report from Scrutiny Office (with contributions from relevant directorates)
Task and Finish Group / Scrutiny Panel Update	Standing item	Requested by Committee Report from Scrutiny Office
Cabinet Forward Plan	Standing item	Requested by Committee Report from Scrutiny Office
Business Management OSC Work Programme	Standing item	Requested by Committee Report from Scrutiny Office

***Please note that the Business Management Overview and Scrutiny Committee's Forward Work Programme 2011/12 is an evolving document which is dependent on the work of Task and Finish Groups, Scrutiny Panels and any other business within the remit of this Committee.**

FUTURE MEETING DATES

31st July 2012
24th October 2012
20th November 2012
10th January 2013
11th March 2013
2nd May 2013
3rd July 2013
7th October 2013
18th November 2013